



Meeting Minutes: Friends of KSPS Full Board Meeting
Regular Meeting
November 21, 2024
KSPS 3911 South Regal
Spokane, WA

Members Attending: Kristine Meyer (chair), Jessica Deri, Emily Geddes, Craig Gracyalny, Jon Heideman, Jaye Hopkins, Beth Pellicciotti, Rosemary Selinger, Ken Spiering, Kiantha Duncan

Members Absent: James Alexie

Staff Attending: Gary Stokes, Dawn Bayman, Jonna Kelley, Jade Porter, Jason Miller, Patiel Bedrosian, Angela Riley, Skyler Reep, Jacqueline Thompson, Jim Zimmer

Guests: Kim Brinkman of Think, Write, Grow who will help with the upcoming retreat

The regular meeting was called to order by Chair Kristine Meyer at 4:32 pm. She announced a quorum.

Public Comment: There was no public comment.

The Development Report by Skyler Reep was moved up in the agenda. The report focused on consecutive years of increased fundraising and at a very low cost.

Consent Agenda

Minutes of Previous Meeting: Rosemary Selinger moved, and Jaye Hopkins seconded to approve the consent agenda. The Board approved the consent agenda 9 to 0.

Business Plan Retreat: Kristine Meyer reported the Thursday, January 30, 2025 KSPS Board retreat from 8:00 am-3:00 pm at 2nd Harvest (The Wolff Family Child Hunger Solution Center: 402 N Perry St., Spokane, WA 99202). The retreat will focus on updating the 2020-2025 business plan and its four strategic pillars. Board members will be reviewing the four pillars and should consider the retreat as pillars 2.0, not creating a new strategic plan.

A service project with 2nd Harvest will start at 3:00 pm. Board members are asked to invite friends and family members to help with the volunteer project. Alumni from the KSPS Board will also be invited to volunteer. *(Please use [THIS LINK](#) to sign up for yourself and your family and friends. Each person will need to register separately using the link).*

Presentations by Department Heads:

To provide context for the January 30 retreat, department managers were asked to present a high-level overview about the work of each of their departments and the challenges ahead.

Jim Zimmer, Production Manager, described the production department work, what is working well and some of the challenges in an environment of constantly changing software.

Patiel Bedrosian, Operations and Engineering Manager, described three areas of operations: 30+ translator sites, IT, and technical operations. Challenges involve working with a hybrid model of broadcast and streaming.

Angela Riley, Education Director, described education as the heart of KSPS, a source of connection to the community. Education focuses on after-school programs, summer camps, and the staff hopes to offer professional development to teachers around the state.

Jonna Kelley, Marketing Director, oversees marketing campaigns focusing on KSPS being very strong in community connections and a very trusted resource. She emphasized her work in cross-department collaborations.

Treasurer’s Report: The Finance Committee moved, and Emily Geddes seconded, that because the FY2024 audit is not yet ready for review, the next board meeting will be the Jan 30 retreat, and the following full board meeting will not be until the end of March, the Finance Committee be authorized to review and approve the audit on behalf of the full board. The vote was 9 to 0 for approval.

The Finance Committee moved, and Craig Gracyalny seconded that the amount totaling 10% of all undesignated bequests received in 2024 (\$128,950.60) be placed in the Endowment Fund held at Washington Trust Bank. The vote was 9 to 0 for approval.

The Finance Committee moved, and Emily Geddes seconded that “the Friends of KSPS Board of Directors authorizes the following to sign checks related to our accounts with the Royal Bank of Canada:

Jacqueline Thompson, Senior Controller, NETA Business Center
Gary Stokes, President and General Manager, Friends of KSPS
Kim Lloyd, Treasurer, Friends of KSPS Board of Directors

For checks greater than \$10,000, two signatures are required.

Additionally, we authorize Jacqueline Thompson, Senior Controller, NETA Business Center, to manage all business related to all of our bank accounts.”

The vote was 9 to 0 for approval.

General Manager’s Report: Gary Stokes noted the PBS revenue to stations had increased from \$1,264,776 in 2024 to \$1,353,972 in 2025.

Board Committee Updates –

Work of the Governance committee includes updates to some board-level policies, drafts of which were sent to the full board. It was noted by board members that some are not yet ready for approval pending correction of non-inclusive language. The committee will present updated versions at the next board meeting.

Emily Geddes reminded Board members of the Open Meeting laws in effect governing meetings and notification of meetings (or committee meeting changes).

Reports were also heard from the Development, Education, Workforce, and Arts and Culture committees.

Adjourn: Kristine Meyer adjourned the meeting at 5:52 pm.

Beth Pellicciotti, Secretary

Date of Approval: _____